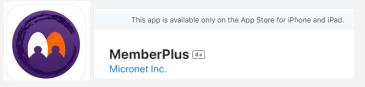
HEY MEMBERS! GET CONNECTED & STAY UPDATED

Create an account with your Members Only Website INFO HUB and MEMBER PLUS PHONE APP!

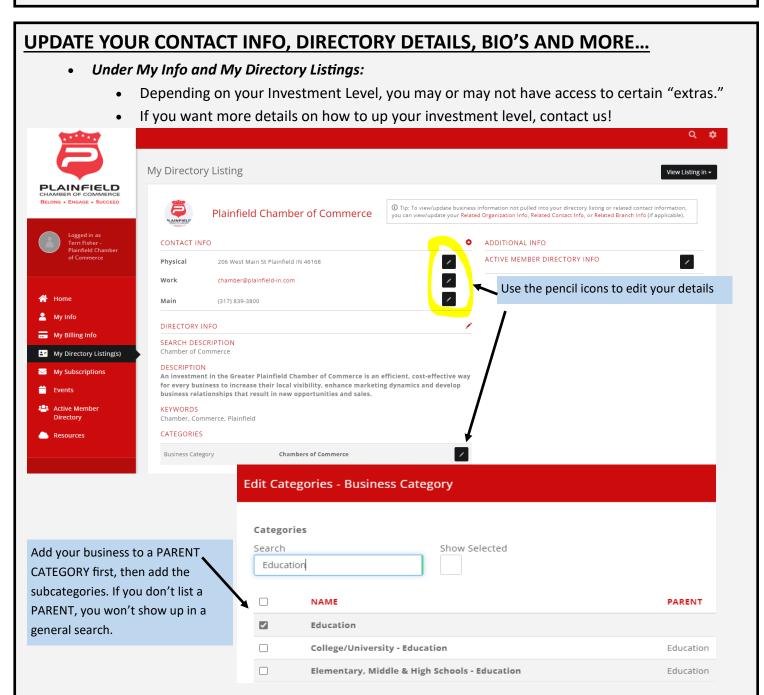
CREATE A LOGIN TO THE MEMBER INFO HUB PORTAL ON OUR WEBSITE

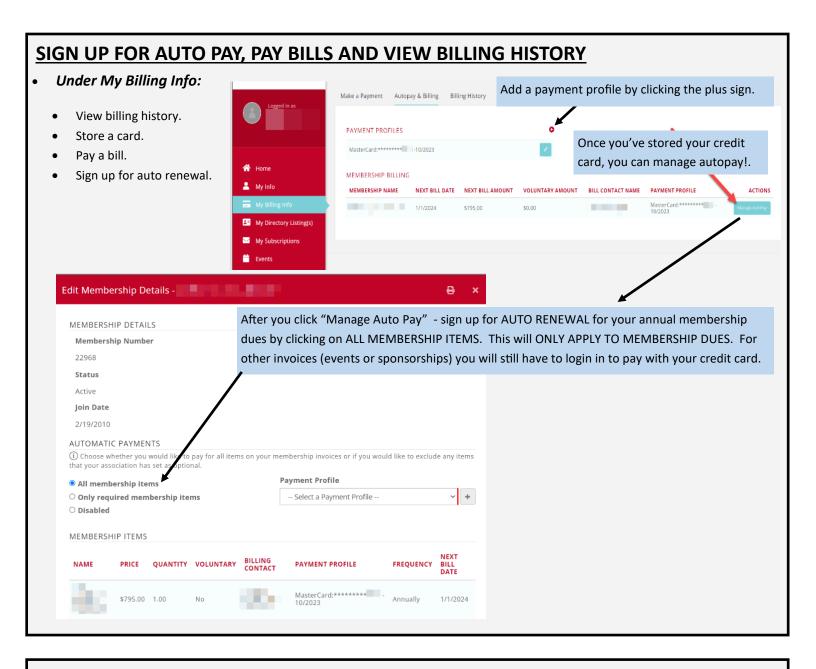
- Click on "Member Login" on the top right side of the page, then create your account.
- Once your account is created, you may make updates via your computer OR your phone.
- To update via your phone, you'll need to download the "Member Plus App" see below.





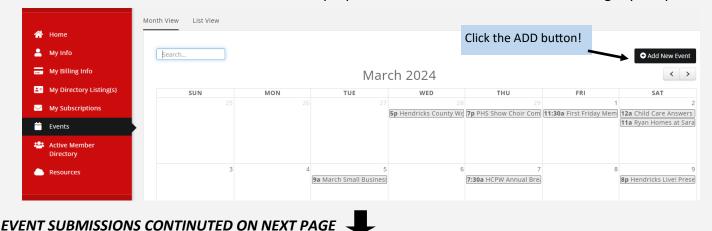






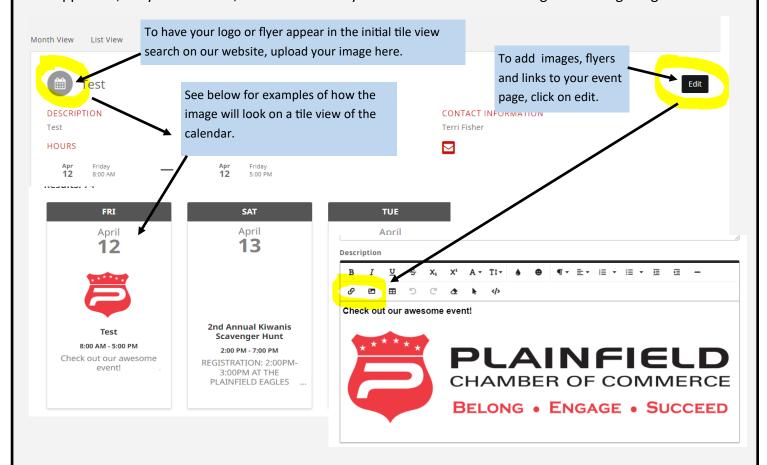
SUBMIT YOUR OWN EVENTS/MEMBER NEWS/PRESS RELEASES AND JOB POSTINGS

- Under Events, Member News, Job Openings, Member to Member Discounts & Press Releases:
 - Look for the ADD Button and follow the prompts!
 - NO ADD BUTTON? You don't have the proper access. Please contact us so we can get you updated!



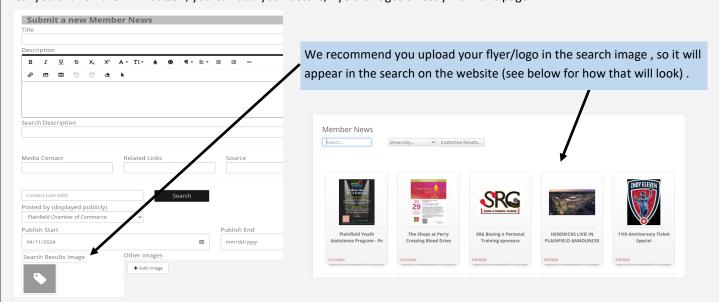
EVENT SUBMISSIONS CONTINUED

For events only: You will need to wait for an approval email in order to finish editing your submissions. Once approved, via your info hub, find and click on your event to continue editing and adding images.



MEMBER NEWS, PRESS RELEASE, MEMBER TO MEMBER DISCOUNTS & JOB OPENINGS

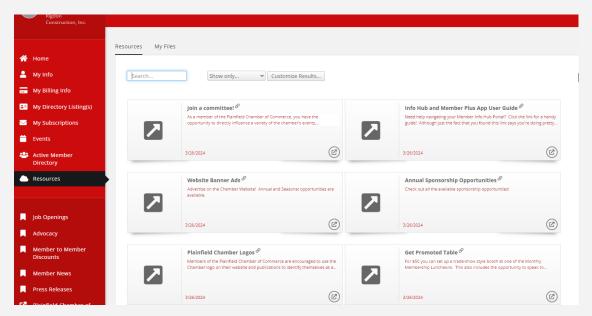
After you click on the ADD button, you can add your details, flyers & logos directly from this page.



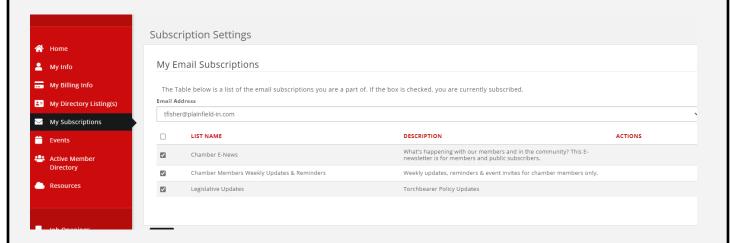
- After all submissions are approved by staff, they will appear in the info hub/website for UP TO 30 DAYS.
- Event submissions will appear until the time of your event.
- Submissions will also appear on our bi-weekly E-Newsletter.
- You will be able to edit your submission at any time while it is active.

OTHER IMPORTANT MEMBER PLUS APP & INFO HUB MENU TABS

RESOURCES – Contains documents and resources for members.



• **SUBSCRIPTIONS** - All members are automatically subscribed to E-New/Member Updates & Legislative Updates. You may update your subscriptions via Info Hub.



QUESTIONS? Call us at 317-839-3800 or email us at chamber@plainfield-in.com

