



**PLAINFIELD**

CHAMBER OF COMMERCE

BELONG • ENGAGE • SUCCEED

## 2025 COMMITTEES & VOLUNTEER OPPORTUNITIES

As a member of the Plainfield Chamber of Commerce, you have the opportunity to directly influence and volunteer for a variety of the chamber's events, fundraisers, networking opportunities, and more.

*Check out the opportunities, then let us know which ones you're interested in via the options below.*

**Call or email your interest to: [chamber@plainfield-in.com](mailto:chamber@plainfield-in.com) or 317-839-3800**

**Fill out the form below, circle your chosen opportunities and return to us.**

NAME \_\_\_\_\_

BUSINESS \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

### COMMITTEES

#### Advocacy & Public Policy

**Meetings are ongoing, place and time TBD each year.**

The role of the Advocacy Committee is to work with the 4 county chambers to monitor state public policy initiatives impacting Hendricks County businesses. The committee identifies and educates chamber members on key public policy topics and connects elected officials to the business agenda of Hendricks County

#### Ambassadors

**Meets the 2nd Friday of the month**

The Ambassador Committee is responsible for attracting AND welcoming new members to the Chamber. The committee hosts quarterly new member orientations and committee members are asked to be present at many social functions to welcome new members as well.

#### Audit & Finance Committee

**Meetings are held the end of each year and as needed.**

The Audit & Finance Committee oversees financial reporting, ensures appropriate accounting practices, and reviews annual statements. It monitors the Chamber's financial health, recommends funding sources, and advises the Board on financial matters. Members should have knowledge of finance, auditing, and banking. A non-disclosure agreement must be signed before the first meeting.

#### Golf Outing

**Meetings begin in April through the Golf Outing in August.**

This all-day event is held the first Thursday in August. Responsibilities of the committee include calling other members for sponsorships and door prizes; recruiting players; assisting with on-site setup; and helping with event day functions including registration, raffles, golf hole activities, etc.

#### Member Engagement

**Meets the 1st Thursdays of the month.**

This committee is responsible for planning several of the chamber monthly social events such as Happy Hours, First Fridays & Chamber Cafe's plus booking engaging speakers for the monthly member meetings.

## COMMITTEES (continued)

### Member of the Month

**Meets the 2nd Tuesday of every month**

This committee is responsible for bringing Business of the Month nominations to the board as well as Business of the Year nominations.

### Quaker Day Parade

**Meetings begin in April through the Parade in September.**

The parade is typically held on the 3rd Saturday morning in September. Responsibilities include establishing a parade theme, and assisting with approving participant applications, ordering necessary supplies, parade lay-out, and various duties the morning of the parade.

### Trivia Night

**Meetings begin in October though Trivia Night in February.**

Trivia Night is one of the Chambers major fundraisers of the year. The committee needs energetic, think outside the box kind of people to help plan and execute this event. Duties include: caterer selection, space planning, fundraising, and volunteers the night of the event."

## VOLUNTEER OPPORTUNITIES

### Christmas Lights—**Late November to Early January**

The Plainfield Chamber provides the Christmas lights that brighten Main Street during the holidays. Volunteers are needed to assist in putting up the lights and then taking them down at season end.

### Farmers Market—**Wednesdays, June thru September (4-7pm)**

Volunteers are needed to help set up and take down picnic tables, signs and more prior to and after each market. If you have a pick up truck to help with tables, we especially need you!

### Golf Outing—**1st Thursday in August**

Volunteers are needed the morning of the outing to help with check in, plus a handful of volunteers needed throughout the day to help sell 50/50, raffle tickets, distribute water and give breaks to our special hole sponsors.

### Quaker Day Parade—**3rd Saturday in September**

Volunteers are needed the evening before the parade to set up signs and the Duke Energy Parking lot in preparation for parade staging the next morning. Volunteers are also needed the morning of the parade to help in a variety of areas (judging floats, directing traffic, checking entries in and MORE).

### Welcome Bags

Every quarter, the chamber drops welcome bags on the doorsteps of new Plainfield residents. Members have the opportunity to include their marketing items in these bags. Volunteers are needed to help stuff and deliver bags to new residents.

***READY TO JUMP IN AND VOLUNTEER?***

*Fill out this form or send an email to [chamber@plainfield-in.com](mailto:chamber@plainfield-in.com)  
so we can get you connected!*